

Request for Cover Image Use

Dear ,

I am writing to request permission to use the following image:

[TITLE] by [AUTHOR/ARTIST/CREATOR]
([PUBLISHER/OWNER]
[LOCATION] [PUBLICATION YEAR]).

The intended use for this image is for the cover of an upcoming publication tentatively titled __, by __. This book will be published by the University of Michigan Press, a non-profit scholarly publisher, in ____ formats. It will be approximately __ pages long, with a tentative price of \$__ and is due to be published in __. Because of the intended nature of use for the image, changes to the original will likely be necessary. These changes may include cropping, change of colors, rotating, placement of text (for title, subtitle, and author/editor display purposes), and other possible changes.

I am requesting non-exclusive, world rights to use this image in the above mentioned title in all languages and for all future editions, including digital editions. If you are the copyright holder, may I have your permission to reuse the image described above? Permission will, of course, be contingent upon proper acknowledgment including a full citation including author/creator, title, publisher, date, and copyright owner. If you are not the copyright holder of the above image, or if the full rights I seek must be obtained from another source, would you be able to provide me with the necessary information?

Thank you very much for your attention to this request.

Sincerely,

The above request is approved on the condition specified and on the understanding that full credit will be given to the source.

Approved by: _____ Date:

Title: _____ Fee (if any):

Signature: